

**Site-Based Team Meeting  
Hagan Elementary School**

**February 25, 2014**

**Present:** John Farrell, Pat Sample, Joanne Shaffer, Joan Murphy, Kim Scoralick, Carrie Auger, Anne Riehl, Betsy Gabel, Maria Mazzarelli, Allison Travis, Kate Stout, Caroline Sung

The following items were discussed:

- **Site-based Team Survey** – Mr. Farrell distributed a copy of the district compilation of Site-based Teams Assessment that each building's committee completed in January. Some members questioned why some questions had four answers and others had five. Mr. Farrell will research this and inform the committee at the next meeting. The perception of the survey is that the committee has room to grow.
- **Action Plan**- Since the February faculty meeting was cancelled, the issue of morale and interruptions will be discussed at the March meeting. The committee indicated that morale was not as much of an issue this year. The biggest stressor is the Common Core. Holding grade level meetings during prep time was well accepted. Mr. Farrell indicated that some interruptions such as professional development and mandated programs are unavoidable. He was asked to compile a list of necessary interruptions for the March faculty meeting.
- **Review Action Plan** – The committee reviewed the action plan for this school year. Mr. Farrell indicated that a custodial checklist still needs to be finalized. Any custodial issues should be emailed to Mr. Farrell.
- **Olweus Survey** – Results will be shared with the team at the March meeting.
- **Anything else** – A short discussion was held regarding providing parents with a copy of the Winter MAPS assessment and aligning homework. The homework discussion will continue at the March meeting.

The next meeting will be on March 25<sup>th</sup> at 7:50 a.m.